

## Notice of school support system (special examination) for households whose household finances have suddenly changed due to the novel coronavirus disease (COVID-19)

As a general rule, the school enrollment support system examines income from the previous year (2019.1.1 to 2019.12.31); however, for households whose household finances have changed suddenly due to the effects of the novel coronavirus disease (COVID-19), the most recent income (special examination) will be used.

If you would like to have a special examination, please read this notice and submit the "School support application form for 2020" and the necessary documents to the school your child is attending.

If you have already applied for school support for the year 2020, you do not need to apply again immediately. Those who applied during April will be informed of the examination results by the school in late July.

### 1. Persons who require support

#### **(A) Those who have not yet applied for school support for the year 2020 and who have met the requirements for normal school support**

- (1) Those who are no longer able to receive welfare after April 2019 (excluding abolition due to household changes)
- (2) Those receiving child-rearing allowances
- (3) Others who are in financial difficulties (those whose **income for the entire household in the previous year** is at or below the following limit)

Household personnel	2 people	3 people	4 people	5 people	6 people	7 people	8 people
Total income (Criteria)	3.80 million yen	4.46 million yen	4.97 million yen	5.62 million yen	6.20 million yen	6.89 million yen	7.42 million yen
<b>Gross income</b>	<b>2.50 million yen</b>	<b>3.03 million yen</b>	<b>3.44 million yen</b>	<b>3.96 million yen</b>	<b>4.42 million yen</b>	<b>5.00 million yen</b>	<b>5.48 million yen</b>

\*For details, please read the "Notice of the school support system (2020)" distributed by the school in April 2020.

\*Income is the "total income amount" listed on the taxation (non-taxation) certificate. In the case of a withholding slip, this refers to the amount in the "Amount after deduction of employment income" column, and in the case of a tax return, is the amount in the "Total" column for the "Income amount".

\*In the case of single-parent homes, homes where children are raised by persons other than parents, homes where there are children with disabilities (those having disability certificates, nursing notebooks (love notebooks), etc.), households with children or students in the individual support class, households that have received a medical expense deduction, and households with multiple income earners, a certain amount is deducted from income, so may be able to be certified even though the limit may be exceeded.



Proceed to section "4. How to Apply".

## (B) Special Examination

**Those who do not fall under the category of (A), but whose “Estimated amount of total income for the entire household of this year (2020)” is at or below the limit in the above table**



Proceed to section “2. Required Documents”

### **2. Required Documents**

Please attach the following documents to the "School support application for 2020".

**(1) [School Support for 2020] Special examination request form due to the novel coronavirus disease (COVID-19)**

**(2) Documents certifying income (if the household changes suddenly, the income after the sudden change) [Required]**

[Examples] Salary income: Recent salary details (for at least 3 months), expected salary created by the company (after sudden household changes), withholding tax form (when leaving work), etc.

Self-employed persons: Certificates prepared by a tax accountant or a certified public accountant, etc.

\*Please attach documents for all those who have income.

\*Estimated income does not include retirement allowance and unemployment allowance.

**(3) Documents for confirming dependent (supported) household members aged 18 and over [If there are such persons]**

Example: A copy of a health insurance card indicating dependents, a tax certificate indicating dependents, etc.

**(4) Documents certifying the amount of pension payment [If there are such persons]**

Example: Documents on which the name and amount of payments can be seen such as a pension transfer notice, annual amount revision notice, pension certificate, etc. (a copy is okay)

\*Documents are required for old-age pension, survivor's pension, and disability pension

### **3. If the required documents cannot be prepared**

If the required documents cannot be prepared, apply by attaching the withholding tax slip or copy of the final tax return (including survivor's pension certificate or disability pension recipient certificate) for 2020 for the period from January to the end of February of 2021. As long as the amount is below the limit of the certification standard, and the amount of households does not change due to divorce, bereavement, etc., during this year, **certification will be made in principle back to April, and payment will be made.**

### **4. How to apply**

- Documents to be submitted: (1) School support application form for 2020
- (2) Bank transfer request form
- (3) Required documents (in the case of using (B) special examination)

\*(1) and (2) will be distributed by the school in April of 2020.

Those who do not have these documents should contact the school.

- Submit to: School where the child is attending (Person in charge: School administration staff of each school)

- Submission period: July 2020 to the end of February 2021
- Payment period: Beginning October 2020 (In principle, the payment amount will not change, but the payment period will be delayed depending on the time of application.)

## 5. Notes

- (1) Special fixed benefits are not taxed according to the law, so are not added to the income that is the certification standard of the school support system.
- (2) Those who have applied for normal school support but are not certified may apply for a "special examination" and re-apply using the income of 2020 for the period from January to the end of February 2021. The school will provide the application.
- (3) Make inquiries regarding any questions or concerns using the contact information below.

### Contact Information

Yokohama City Board of Education Secretariat  
School Support/Regional Cooperation Division, School Enrollment Section  
(\*Japanese language support only)  
Telephone: 045-671-3270  
Fax: 045-681-1414  
e-mail: [ky-shuugaku@city.yokohama.jp](mailto:ky-shuugaku@city.yokohama.jp)

**[School Support for 2020] Special examination request form due to the novel coronavirus disease (COVID-19)  
< How to Fill Out the Application Form >**

※SAMPLE FORM ONLY. NOT VALID FOR APPLICATION.

School: \_\_\_\_\_

Applicable child/student

Year	Class
Name:	

The required documents are attached for application by special examination.

○ Please fill in for all household members **over the age of 18** including the applicant.

No.	Name	Attached Documents (multiple checks possible)
1		<input type="checkbox"/> Documents certifying income (income after sudden changes in the case of changes in household finances) <input type="checkbox"/> Documents for dependents <input type="checkbox"/> Documents certifying the amount of pension received
2		<input type="checkbox"/> Documents certifying income (income after sudden changes in the case of changes in household finances) <input type="checkbox"/> Documents for dependents <input type="checkbox"/> Documents certifying the amount of pension received
3		<input type="checkbox"/> Documents certifying income (income after sudden changes in the case of changes in household finances) <input type="checkbox"/> Documents for dependents <input type="checkbox"/> Documents certifying the amount of pension received
4		<input type="checkbox"/> Documents certifying income (income after sudden changes in the case of changes in household finances) <input type="checkbox"/> Documents for dependents <input type="checkbox"/> Documents certifying the amount of pension received
5		<input type="checkbox"/> Documents certifying income (income after sudden changes in the case of changes in household finances) <input type="checkbox"/> Documents for dependents <input type="checkbox"/> Documents certifying the amount of pension received

\*Please be sure to check  one for each person.

○ Fill in the status of household finances due to the impact of the new coronavirus infection (decrease in income, unemployment, etc.).


(Note) Please be aware that if a false declaration etc. is discovered, we may ask you to return the support payment.